

Ridway Fire Department Central Station Rental Agreement

Date: _____

Person(s) or Name of Organization: _____(Lessee)

Contact Person: _____

Address: _____

Phone Number: _____ Cell Phone: _____

Rental Date: _____ Set-up Date: _____ Rental Time In: _____

Rental Time Out: _____

Type of event to be held

The Lessee(s) shall pay to the Ridgway Fire Department the sum of \$_____.00 being hereinafter referred to as the "Deposit Amount." In the event that the reservation is cancelled by the Lessee without sixty (60) days prior written notice or in the event the tasks set forth below are not performed by the lessee, the Deposit Amount can be retained by the Ridgway Fire Department as liquidated damages.

In addition to the Deposit Amount, a valid certificate of insurance indicating in force liability insurance shall be provided to the Ridgway Fire Department at least ten (10) days prior to the event. Liability coverage must be at least \$1,000,000.00 and the Ridgway Fire Department is to be named as an additional insured.(Received Date _____ Copy attached)

The total sum for the aforementioned event will be \$_____ to be paid in full by _____ (Date).

All Rental Payment will be made in full and in advance of the event with keys or codes not being assigned until that time.

The following conditions must also be satisfied:

- Floors swept and mopped.
- Kitchen cleaned and items put back in place.
- Lights off.
- No property damage.
- Garbage bags placed in dumpster.

- Table tops washed.
- Doors locked.
- Furniture repositioned per diagram.

Once the event is held and all duties of the lessee under this agreement have been, in the opinion of the Organization, properly executed, the Deposit Amount will be applied to any outstanding portion of the rental sum OR returned as overpayment within 15 days by the Organization. The following persons should be contacted if problems arise during the event: **Kathy Dahler 814-594-8655**

Event Restrictions:

- No illegal activities or drugs.
- No firearms.
- No taping, nailing or thumb tacking of decorations or signs to any wall, door or ceiling.
- The premises leased and related services are described and limited as follows:
 - The rental is for the social hall, kitchen, coat room, and restrooms only. No access to the truck room or upstairs classroom is permitted.
 - Nothing is to be moved on the stage (bingo area) in the front of the hall.
 - No access to PA system.
- The premises shall be used for the type of event described above and for no other purposes.

The Lessee shall be responsible for all persons who attend the function and shall ensure that all persons act in an orderly, responsible and safe manner. The Ridgway Fire Department retains the right to terminate the event or expel any person or persons who are deemed to be unruly, unsafe, illegally or acting with dangerous behavior or who are in violation of any other clause of the contract. The lessee shall also be responsible for any damage to the leased premises during the subject rental, regardless of cause and shall promptly reimburse the organization in full for such damages. Central Station has video cameras that operate 24 hours per day seven days per week and the Ridgway Fire Department reserves the right to review the recordings at any time.

In consideration of the leasing of the premises of The Ridgway Fire Department, (otherwise referred to as The Organization) to the undersigned, the undersigned hereby releases The Organization, its officers, directors, members and employees (collectively the "The Organization Parties") from any and all suits, actions, compensation, consequential and punitive damages, any and all property damage, personal injuries, illnesses, death resulting from any occurrence or accident that may occur as a result of or arise out of leasing or use of the described premises by the Lessee.

This rental agreement shall be governed by the laws of the state of Pennsylvania. The parties agree that jurisdiction and venue shall lie exclusively in the appropriate trial court of the county/parish/town/ village in which the premises is located, or, if appropriate in the United States District Court for such county/parish/town/village.

The undersigned hereby agrees to indemnify, defend and hold harmless The Organization Parties from any claims brought by any person or entity arising out of or related to this agreement.

In the event that any court of competent jurisdiction enters a final order determining that any provision of this rental agreement is unenforceable, all other provisions of this agreement shall survive and continue in full force and effect.

Name of Lessee (print): _____ Name of Lessee (sign): _____

Name of Lessee (print): _____ Name of Lessee (sign): _____

For the Organization (print): _____ Signature: _____

Date: _____

Addendums (Initial each):

